



## **PETERBOROUGH CITY COUNCIL SCHOOLS: SEND PROVISION / LOCAL OFFER**

**The Local Authority is committed to all pupils, regardless of their specific needs, making the best possible progress in their educational setting which, wherever possible and with the agreement of the family or the young person, will be in a mainstream setting.**

**All Peterborough's schools have a similar approach to meeting the needs of pupils with special educational needs and disabilities. Maintained schools have access to a range of professional services provided by the Local Authority which include the Educational Psychology Service, the Autism Outreach Service, the Sensory Support Service and the Specialist Teacher for pupils with ADHD. Academies and Free Schools within the city also have access to these services though the funding mechanisms differ to those in place for maintained schools.**

**An inclusive school may offer the following 'additional and different' arrangements to support children with SEND. This provision is over and above 'Quality First Teaching' which is the entitlement for all children.**

**Children/ Young People in school will get support that is specific to their individual needs. This may all be provided by the class teacher or may involve:**

- **Advice and support from the School's Special Educational Needs Co-ordinator and other members of staff within the school.**
- **Staff who visit the school from the Local Authority central services such as the Educational Psychologist, Specialist Teachers for autism, ADHD or from the Sensory Service (for students with a hearing or visual need).**
- **Staff who visit from outside agencies such as the Speech and Language Therapy (S&LT) Service.**

<b>Identification of SEND at our School</b>	
Our school identifies children/ young people with special educational needs/ disability (SEND) by	<ul style="list-style-type: none"> <li>• Observation, assessment, monitoring and review of cognition and learning, behavioural, social and emotional need, sensory and physical development and communication and interaction skills.</li> <li>• Discussion with parents</li> <li>• Discussion with teachers / support staff</li> <li>• Liaison with Outside Agency professionals e.g. Child Health, Social Services</li> </ul>
We encourage you to raise your concerns by	<ul style="list-style-type: none"> <li>• Liaising those involved in supporting your child. This may be the Head Teacher, your child's Class Teacher, Special Needs Co-ordinator (SENCo), Learning Mentor or Attendance Officer.</li> <li>• Parents/ Carers are asked to contact school to express any concerns as soon as they arise. All concerns are important to the school and will be addressed accordingly through the appropriate channels and timescales</li> </ul>
<b>Support for your Child/ Young Person</b>	
The education plan for your child/ young person will be explained to you and overseen by	<ul style="list-style-type: none"> <li>• Class Teacher</li> <li>• School's Special Needs Co-ordinator (SENCo)</li> <li>• Learning Mentor</li> </ul>
Staff who may be working with your child/ young person are	<ul style="list-style-type: none"> <li>• Class Teacher</li> <li>• SENCo</li> <li>• Support Staff</li> <li>• Learning Mentor ( LM)</li> <li>• Play Leader ( PL)</li> <li>• Pupil Premium Coach</li> </ul>
We monitor the effectiveness of our SEND arrangements/ provision by	Rigorous and comprehensive systems of assessment, tracking, monitoring and regular review of pupil progress involving school and the team around the child e.g. Health Services, Educational Psychology Service
The roles and responsibilities of our governors are	To oversee and monitor provision for all pupils, including those with Special Educational needs

<b>Curriculum Concerns</b>	
Our approach to differentiation is to	Support individual pupil need within the school setting through assessment, planning, teaching, use of resources and deployment of staff
Extra support is allocated according to	Individual pupil need and available resources
<b>Partnership: Planning, Monitoring and Review</b>	
We offer the following opportunities, in addition to the normal reporting arrangements, to parents/ carers, children and young people to discuss progress, to plan and review support, specific approaches and/or programmes.	<ul style="list-style-type: none"> <li>• Parent / Teacher Consultation Meetings three times a year</li> <li>• Curriculum information sessions</li> <li>• Informal consultation with Class Teachers</li> <li>• Consultation with school's SENCo / Learning Mentors</li> <li>• Health Care / Social Care professional meetings</li> <li>• Relevant outside agency meetings</li> <li>• Email / telephone conversation</li> </ul>
<b>General Support for Wellbeing</b>	
Our school offers pastoral, medical and social support to the children/ young people by	Pastoral / Social Care <ul style="list-style-type: none"> <li>• School Staff</li> <li>• School Priest</li> <li>• Assemblies</li> <li>• Breakfast Club, After School Club</li> <li>• Extra- Curricular Activities</li> <li>• School Council</li> <li>• Attendance Officer</li> <li>• Medical Need</li> <li>• Qualified designated First Aid Staff</li> <li>• Staff who administer medicine as authorised and directed by parents / carers</li> </ul>
We encourage the children/ young people to contribute their views by	<ul style="list-style-type: none"> <li>• Pupil voice is important in our school.</li> <li>• Regular Pupil 1-1 interviews with Class Teacher discussing achievement, attainment, target setting, support, attitude to learning.</li> <li>• Pupils may also be involved in outside agency professional meetings and reviews where appropriate</li> </ul>

<b>Specialist Services/ Expertise Available</b>	
We employ specialist staff in the areas of	<ul style="list-style-type: none"> <li>• Support For Learning</li> <li>• Family Support Worker</li> <li>• Play Leader</li> <li>• Every Child a Reader Teacher</li> <li>• Numbers Count Teacher</li> <li>• First Aid</li> <li>• Pupil Premium Coach</li> </ul>
Our school accesses the following services	<ul style="list-style-type: none"> <li>• Educational Psychology Service</li> <li>• Support for Learning Service</li> <li>• Child Health</li> <li>• Social Care Services</li> </ul>
<b>Training</b>	
We have staff who have the following qualifications.	<ul style="list-style-type: none"> <li>• SENCo – National SENCo Award</li> <li>• L1, L2, L3 Teaching Assistant</li> <li>• Higher Level Teaching Assistant</li> <li>• Learning Mentor</li> <li>• Play Leader</li> <li>• Child Protection Procedures</li> <li>• Safe Guarding</li> <li>• First Aid</li> </ul>
Staff have recently attended the following training.	A comprehensive programme of professional development and training for all staff is provided both in and out of school
We plan to undertake the following training/ disability awareness sessions(s).	<ul style="list-style-type: none"> <li>• Child Protection (2016)</li> <li>• First Aid</li> </ul>
<b>Accessibility</b>	
We provide the following to ensure that all children/ young people in our school can access all of the activities offered.	<ul style="list-style-type: none"> <li>• Wheel chair access from front of school / a Y4 Classroom / the playground from KS1 hall</li> <li>• Disabled toilet facility</li> <li>• Polish, Czech, Portuguese, Russian, Urdu bi-lingual support staff</li> </ul>
We enable children/ young people to access all activities by	Making reasonable adjustment to the school environment for those children with physical need, the delivery of a differentiated curriculum, allocation of support staff with relevant expertise, commitment for professional development

We involve parents and carers in the planning by	Consultation and review
Parents and carers can give their feedback by;	Consulting with those involved in working with their child and school's Head Teacher
Parents/carers can make a complaint by	Accessing school's complaints procedures on school's website
<b>Transitions</b>	
The following arrangements help children/ young people and their parents/ carers to make a successful transfer to our setting/ school.	<ul style="list-style-type: none"> <li>• New Intake Evening for Foundation Stage parents and pupils prior to starting school and a programme of visits to experience the classroom setting.</li> <li>• Home and Nursery setting visits by Reception staff prior to entry.</li> <li>• For new pupils entering school during the academic year opportunity to visit prior to transfer and a meeting with parents by school intake personnel.</li> <li>• School brochure.</li> <li>• School website/school App</li> <li>• Working closely with STM Catholic Nursery</li> </ul>
We prepare children and young people to make their next move by	<ul style="list-style-type: none"> <li>• Liaison with transferring schools prior to transfer.</li> <li>• Additional visits to transferring schools for individual pupils, according to need.</li> <li>• A transition programme for Y6 pupils lead by school's SENCo and Learning Mentor and Y6 Class Teachers, prior to Y6 transfer to Secondary School.</li> <li>• 'Move Up Day' for pupils transferring between class in school</li> <li>• Phase leader planning to ensure smooth transition</li> </ul>
<b>Resource Allocation</b>	
Our SEND budget is allocated according to	Individual need and available funding
Funding is matched to SEND by	School's allocated budget
Our decision making process when matching support to need is	<p>Takes into account</p> <ul style="list-style-type: none"> <li>• Available resources</li> <li>• Professional advice</li> <li>• Parent voice</li> </ul>
Parents/ carers are involved through	<ul style="list-style-type: none"> <li>• Consultation</li> <li>• Local Authority consultation</li> <li>• Work with relevant outside professionals and agencies</li> </ul>
<b>Contact Details</b>	
Your first point of contact is	Class Teacher

Our Special Educational Needs Co-ordinator is	Mrs G Phillips
Other people in our setting/ school who might be contacted include	<ul style="list-style-type: none"> <li>• Mrs A McElhinney Head Teacher</li> <li>• Mrs C Everton Deputy Head Teacher</li> <li>• Mrs P O'Hanlon Senior Learning Mentor</li> <li>• Mrs M Rosser Attendance Officer / Learning Mentor</li> </ul>
External support services for information/ advice are	<ul style="list-style-type: none"> <li>• SEND Information Advice Support Service – Tel. 01733 863979 email <a href="mailto:pps@peterborough.gov.uk">pps@peterborough.gov.uk</a></li> <li>• Educational Psychology Open Access Consultation Service – Tel. 01733 863689</li> <li>• City Council Website <a href="http://www.peterborough.gov.uk/education">http://www.peterborough.gov.uk/education</a></li> </ul>